

**School District of Clay County  
Green Cove Springs, Florida****Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
4:00 p.m.****July 09, 2009 Workshop****Call to Order (4:00 p.m.)**1. Attendance

**Minutes:** Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Frank Farrell, District 4 and Lisa Graham, District 5, chaired the meeting. Superintendent Ben Wortham was also present. Charles Van Zant, Jr., District 3, was not present.

**Workshop Items**2. Review 2009-10 Tentative Budget for all Funds**Minutes:**

Dr. Copeland distributed the 2009-2010 Tentative Budget based on current information. The current economic circumstances present a significant challenge in developing the budget. He reiterated the requirement of a 3% unreserved general fund balance. The following topics were addressed: TRIM and budgeting timelines, new ARRA Program funds 431 and 432, loss of Lottery funds for 2009-2010 and continuing drop in categoricals.

The analysis shows total funds available for 2009-2010 in Fund 100 (General Fund) as \$260,227,618. Considering the estimated uses of revenue, the unreserved fund balance as of June 30, 2010 is estimated at \$9,995,059. The majority of the presentation covered Fund 100 due to over 86% of the expenditures being salaries and benefits.

Wimberly Brackett, Director of Food and Nutrition Services, shared cost reduction and cost control issues that are in place for the 2009-2010 school year with no increase in meal prices.

Roni Campbell, Accounting Coordinator, briefly explained the new Special Revenue Funds 431 (State Fiscal Stabilization Fund) and 432 (American Recovery & Reinvestment Act Fund).

Dr. Copeland also reviewed Fund 200 - Debt Service, Fund 420 - Special Revenue Fund and Fund 711 - Internal Service Fund.

The total annual budget presentation for 2009-2010 can be reviewed in the Business Affairs office.

3. Review 2009-10 (Initial Year) Tentative Educational Facilities Plan

Attachment: [200910EducFacPlanJuly9FINAL.pdf](#)

**Minutes:**

Jim Connell, Director of Facility Planning & Construction, introduced John Merrill as the new Director of Maintenance.

Mr. Connell briefly reviewed the Capital Outlay Priorities for 2009-2010.

Facility Projects can be reviewed in the attachment.

**Superintendent's Requests** (None)

**School Board's Requests** (None)

**Adjournment** (6:20 p.m.)

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**Ben Wortham, Superintendent**

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**Charles Van Zant, Jr., Chair**